

Instructions for Report of Securities (Form-22)

All blanks or columns must be completed on the Report of Securities (Form-22)

NAIC #:	is the number assigned to the insurance company by the NAIC.
Sheet No:	the sheet # starts over every year, if this is the first sheet for a new year it would start with 1.
Company Name:	is the name of the insurance company
Date:	use the current date unless it is the year-end amortization (12/31/200?)
Receipt No.	is for the safekeeping receipt from the bank
Cusip No.	is the cusip number for the security
Description:	provide the type of security, maturity date & rate
Par Value	
Deposit:	par value of security being deposited
Withdrawal:	par value of security being withdrawn
Amortized Value	
Deposit:	is the total cost of obtaining the security
Withdrawal:	is the amortized value at time of withdrawal
Balance Amortized:	is the amortized balance and is used for the year-end amortization only
Par/Previous Balance:	is the par amount from the prior Form-22
Amortized/Previous Balance:	is the amortized value from the prior Form-22
Deposit or Withdrawal:	must be completed with the amounts from the transaction set forth in the columns above (deposit, withdrawal or both)
Par/Total Balance or	
Amortized/Total Balance:	add deposits or subtract withdrawal amounts from the previous balance and place that amount on the Total Balance line.
Type Name/Title	
(Company Representative):	provide the name and title of the company officer signing document
Signature	
(Company Representative):	signature of the company officer